

Environmental Policy

January 2009

Action Signs has assessed it's most significant environmental sustainable development impacts as:

- use of water, gas and electricity
- emissions of flue gas and heat
- emissions of Carbon Dioxide
- disposal of waste to municipal landfill
- emissions from transport
- use of office equipment and supplies
- use of paper
- use of chemicals and solvents
- discharge of effluent

Action Signs aims to improve its sustainable development performance by:

- **conserving** energy, water, wood, paper and other resources - particularly those which are scarce or non renewable - while still providing a safe and comfortable working environment;
- reducing **waste** through re-use and recycling and by using refurbished and recycled products and materials where such alternatives are available (provided they meet quality requirements and give value for money);
- **monitoring** discharges and emissions to air, land and water to assess what action is necessary to reduce pollution or the risk of pollution;
- **phasing out ozone depleting substances** and minimising the release of greenhouse gases, volatile organic compounds, vehicle emissions and other substances damaging to health and the environment e.g. toxic and non-biodegradable materials;
- **encouraging manufacturers, suppliers and contractors** through tighter specifications to develop environmentally preferable goods and services at competitive prices;
- ensuring that any products derived from natural sources (e.g. timber) are from **verified sustainable sources**
- developing and maintaining, where significant **hazards** exist, emergency procedures for effectively dealing with them and limiting the risk to health and the environment;
- applying the standards in the Government's "**Green Claims Code**" when buying goods and services and when making statements about its own products and services which reach the public;
- encouraging "greener" transport policies;
- **educating, training and motivating suppliers** to work in an environmentally responsible manner and to play a full part in developing new ideas and initiatives;
- **communicating and co-operating** with others in the public and private sectors at home and abroad to develop and promote environmentally sound practice
- This policy is endorsed for Action Signs by:



Signature:

Neil Kelly
Proprietor

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Next Review: January 2010

